



## KPMF Website

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**Role:** Manufacturing Technician

**Contract Type:** Permanent

**Reports to:** Production Shift Manager

### **Job Purpose:**

Working to strict safety and quality requirements, help to achieve production requirements in terms of quality and quantity to meet customer expectations and requirements, optimising efficiency and maintaining operational excellence.

### **Principle Accountabilities**

#### Maintenance Technician (Approx. 20% of Time)

- Attend breakdowns, identify fault and problem solve with minimal downtime to production;
- Carry out diagnosis of faults, the maintenance and repairs to all types of plant and equipment in a safe, timely and professional manner and return equipment to operational service;
- Estimate length of time required to complete a job and likely consequences of failure to complete work within required timescales;
- Identify and escalate any activity that has the potential to cause harm or damage;
- Report breakdown root causes, equipment faults and concerns to management;
- Carry out PPM schedules as necessary and planned work orders as required and update the maintenance management system;
- Assist with the moving, installation, reposting or machines and equipment;
- Identify spares requirements and log usage;
- Assist visiting specialist engineers when necessary and ensure that any contractors are utilised in accordance with Company procedures;
- Plan and prioritise workload to support production and ensure efficient use of working time;

#### Manufacturing Operative - Coater (Approx. 80% of time)

- Operate production equipment in accordance to standard operating procedures;
- Monitor the production process ensuring that products are to correct tolerances and meet customer and internal standards and specifications;
- Manufacturing approved products and trials in accordance to specifications and carrying out inspections and quality checks as defined by the management system;



- Record production data and complete records such as raw material used, quantities produced, wastage;
- Loading/Unloading of product into/out of equipment stores and racks;
- Use work instructions as required;
- Looking for faults defects and areas for improvement in all aspects of the process;
- Working in continuous improvement teams
- Maintain and improve high standard of housekeeping
- Work with a responsible health and safety attitude towards people buildings, processes and equipment
- Perform job requirements consistent with KPMF's Quality and Environmental Policy/Corporate Mission Statement.

**Technical Competencies required for the role:**

- Relevant mechanical or electrical qualification is desirable or an experienced coater operator with a desire to attend courses to acquire necessary skills
- Numeracy and Literacy
- Good level of education ideally with minimum of 5 GCSEs including Maths
- Computer Literate
- Previous experience of working on continuous process machinery is desirable
- Forklift truck licence would be an advantage

**Personal Competencies for the role:**

- Takes pride in offering high quality customer service
- Takes appropriate action to ensure that customer problems do not reoccur
- Takes personal responsibility for their actions
- Recognises changes in circumstances and adjusts activities accordingly
- Consistency meets deadlines
- Carries out tasks with due regard to KPMF's policies and procedures and the Quality Management System
- Diligently follows work instructions as necessary for their role in the organisation
- Pays attention to the details that are critical to work
- Anticipates and prevents problems
- Accepts changes in ways of working and understand the need for it
- Maintains an upbeat and positive outlook and has a "can do" attitude